



[www.frsb.net](http://www.frsb.net)  
1.800.272.0212

# Bank to Bank Transfers User Guide



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## Enrolling Accounts

Bank-to-Bank allows you to transfer funds to or from your First Robison Savings Bank checking or savings accounts, to or from accounts you own at other financial institutions. You may have as many as three inbound transfers totaling \$1,500 per day. To begin the enrollment process, select Bank to Bank Transfers from the **Services & Tools** Menu at <http://www.frsb.net>

Once approved, you will receive an email from a customer service representative. From there you will log into your online banking to set up your transfer.

**\*\*You will need to provide First Robison Savings Bank documentation of your ownership of the external account upon request.**

## Setting up a Bank to Bank Transfer

Log in to Internet Banking and select the Bank to Bank Transfer tab.

To enroll an external account for Bank to Bank transfers, you will need the Routing Number and the Account Number of the account you wish to enroll.

After setting up the account information and click **Submit**, the message below will appear.

**In order to use the external account for FI Transfers, the account must be verified.**

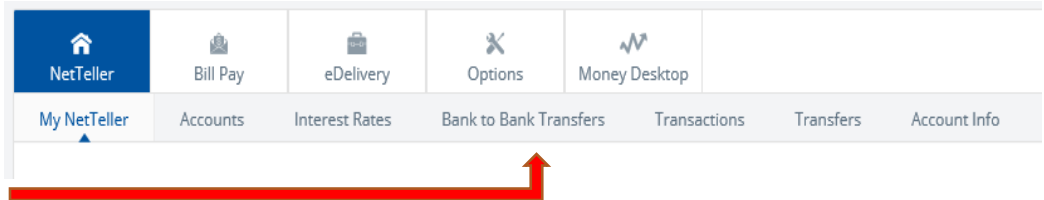
To verify that you are authorized on the external account, the external account will be credited with two random amounts within one to two business days. Once you see the credits on your external account, log back into Nettleter, to Enrolled Accounts and key in the amount of the credits without decimal points or dollar signs. You will have 7 days to complete this process.



Easily transfer funds where you need them, for free! Bank to bank transfers let you send money to and from your checking and savings accounts, no matter where you keep your cash.

Have a First Robison account that's running low on funds? No problem. Just send it some money from another account. You can make the transfer in just a few quick clicks using online banking. Save time, save checks, save legwork!

[ENROLL NOW](#)



To add a new *Bank-to-Bank* transfer, complete the fields below and select **Submit**. You may submit up to three inbound transfers and three outbound transfers per day. The total dollar amount of inbound transfers cannot exceed \$1,500. The total dollar amount of outbound transfers cannot exceed \$1,500. You may set up recurring or future dated transfers. These transfers will count towards your totals on the day the transfer is scheduled to occur.

**Please note: Per government regulation transfers from a Savings or Money Market account to another account or third party by preauthorized, automatic, or telephone transfer - including online banking transfers - are limited to six per month. If you exceed the transfer limitations set forth in any statement period, your account will be subject to closure by the financial institution and may be subject to an excessive usage fee based on our current fee schedule for every outgoing transfer above the stated limit.**

Transfer funds from: \*

Transfer funds to: \*

Transfer Amount: \*  .

Frequency: \*

Transfer Memo:

[Submit](#) [Cancel](#)





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## Verifying Enrolled Accounts

Once you have the amounts sent to your other bank to be enrolled, the **Enrolled Accounts** screen will appear with a Pending or Verified Status.

The Amount that is sent to your other account will be pennies – any amount up to \$1.00 and there will always be 2 amounts. Once you have logged on to your other bank account to verify the amounts, Select **Edit** and enter the amounts in the **Verification** field and click **Submit**.

If the amounts are entered correctly, and ownership of accounts are validated, the status will change from **Pending** to **Verified** and the account will be available to do bank to bank transfers.

## Security Reminders

- ✓ We will **NEVER** email you for your personal information. Any email claiming to be the bank requesting personal information such as Social Security Numbers, IDs, or Passwords should not be trusted or opened.
  - ✓ Do not write your password down.
- ✓ Use a different password to access your online accounts than ones you use for other applications.
- ✓ Always select the word **Exit** at the top right to log out of the current session before leaving your computer.

## Complete Bank to Bank Transfer

Once your transfer has been successfully submitted, an information message will appear providing you with a confirmation number for your transfer.

**Information Message:** Transfer successfully added - Confirmation Number: 091814104235

Once a transfer is complete, if you wish to view a prior transfer, you can view it by accessing the **Transfer History** tab.

Bank to Bank Transfer Activity is retained for 99 days. To view all activity, click on **All**.



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